

DOCUMENT 00 11 16
INVITATION TO BID

Owner:

Saratoga Springs Public Library
49 Henry Street
Saratoga Springs, NY 12866

Architect:

Butler Rowland Mays Architects, LLP
57 West High Street
Ballston Spa, NY 12020

Date: August 3, 2021

Contractors are invited to submit a prime contract offer to the **Owner** located at the above address before 1:00 pm on Tuesday, August 31, 2021 for the following project:

PRIME CONTRACT BID PACKAGE

Contract No.2 – Mechanical Work HRU Improvements for the Saratoga Springs Public Library

Bids will be opened and publicly read aloud at 1:00 pm, on Tuesday, August 31, 2021 in the Main Level Harry Dutcher Meeting Room at the Saratoga Springs Public Library. COVID Safety Protocols will be in place; at minimum, masks will be required for all individuals.

This document invites contractors to bid on a single Prime Contract for HRU Improvements for the existing Saratoga Springs Public Library. The project includes replacement of the existing heat recovery units and associated ductwork and controls work.

Bid Documents for the Stipulated Sum will be distributed as digital sets. Bidding Documents, Drawings and Specifications may be viewed online free of charge beginning Tuesday, August 3, 2021 at www.revplans.com under "Public Projects", or electronically downloaded for a non-refundable charge of forty-nine dollars (\$49.00). Complete sets of Bidding Documents, Drawings, and Specifications, on compact disc (CD) may be obtained from Rev, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: (877) 272-0216.

The project is tax exempt and New York State prevailing wage rates will apply.

Your firm will be required to provide Bid security in the form of a Bid Bond in the amount of a sum no less than five percent (5%) of the Bid Price. Performance Bond and Payment Bond for 100% of the Contract Sum will be required prior to executing the Construction Contract. Failure to submit the Bid Bond with the Bid is cause for rejection.

A pre-bid meeting and walk-through will be scheduled for 10:00AM, Wednesday, August 18, 2021 at the Library's Main entrance off of Putnam Street. COVID Safety Protocols will be in place; at minimum, masks will be required for all individuals.

Bidders must submit a bid form and inclusive attachments, enclosed in a clearly labeled envelope, for the contract for which a bid is submitted. Refer to other Bidding requirements described in Document 00 21 13 Instructions to Bidders. Submit your offer on the appropriate Bid Form provided. Bidders are required to complete Bid Form entirely. Bidders may provide additional required information as appropriate.

Your offer will be required to be submitted under a condition of irrevocability for a period of forty-five (45) calendar days after submission.

ALL QUESTIONS during the Bid Phase shall be directed via the **Request for Clarification Form** provided in the Bid Documents (following Section 00205 Instructions to Bidders), attention Meghan Brennen, Project Architect, at Butler Rowland Mays Architects, LLP, via email to: brennenm@brmarchitects.com.

The Owner expressly reserves the right to accept or reject any or all bids submitted in response to this bid solicitation.

HRU Improvements for the
Saratoga Springs Public Library
Project No.21 44 25

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