



SARATOGA SPRINGS PUBLIC LIBRARY
49 Henry Street, Saratoga Springs, NY 12866-3271
(518) 584-7860 • Fax: (518) 584-7866 • www.sspl.org

JOB POSTING

Position: Building Maintenance Worker (part-time)
Departments: Operations
Schedule: Thursday and Friday 8am-3:30pm, one Saturday and/or Sunday a month, as necessary.
Starting Salary: \$20.65/hour
Availability: Immediate

Description This position is responsible for helping to maintain an environment conducive to a pleasant library experience by performing a variety of semi-skilled building maintenance, repair, and monitoring tasks to assist in ensuring that furniture, equipment, and mechanical systems are in good working order, and that library premises are clean, welcoming, and safe for patrons and staff. Incumbents may work independently or assist Maintenance Mechanics, Cleaners, or Library Building Monitors in performing assigned duties with latitude for independent planning and work execution. Incumbents may act as crew leader on an as-needed basis. In addition, the work may involve operation of motor equipment and hand and power tools. Work is performed under the direct supervision of the Working Supervisor. The incumbent does related work as required.

**Minimum
Qualifications**

1. Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree and ONE (1) YEAR of paid full-time experience in general building construction or maintenance work or a closely related field; OR
2. Graduation from a regionally accredited New York State registered trade school and TWO (2) YEARS of full-time paid experience in general building construction or maintenance work or a closely related field; OR
3. Graduation from high school or possession of a high school equivalency diploma and THREE (3) YEARS of full-time paid experience in general building construction or maintenance work or a closely related field.

**Please remit a cover letter and
completed SSPL Application for Employment
(obtain from Library or online:**

http://www.sspl.org/documents/about/employee_application.pdf to:

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ATTENTION: HUMAN RESOURCES | 49 HENRY STREET | SARATOGA SPRINGS NY 12866