



## SARATOGA SPRINGS PUBLIC LIBRARY

49 Henry Street, Saratoga Springs, NY 12866-3271  
(518) 584-7860 • Fax: (518) 584-7866 • [www.sspl.org](http://www.sspl.org)

### JOB POSTING

**Position:** Library Building Monitor (part-time)  
**Department:** Operations  
**Schedule:** Two Open Positions.  
**Position 1:** Thurs 2p-9:30p, Fri 11a-6:30p  
One weekend per month: Sat and Sun 10a-5:30p  
**Position 2:** Monday, Tuesday, Wednesday 2-9:30p,  
1-2 Weekends per month: Sat and Sun 10a-5:30p  
**Starting Salary:** \$16.86/hour (\$25.29/hour on Sun)  
**Availability:** Immediate  
**Posted:** 12/27/2021

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**Description** Under general supervision of the Working Supervisor and/or Building Maintenance Worker, this position is responsible for helping to protect library users, staff, materials, furniture, equipment, and premises, by circulating throughout the public areas and grounds to maintain an orderly atmosphere conducive to a safe and pleasant library experience. The Library Building Monitor helps to maintain an outstanding rapport with the public. Does related work as required.

**Minimum qualifications** Graduation from high school or possession of a high school equivalency diploma and at least one (1) year of full-time paid experience in security, law enforcement, customer service, or a closely related field; OR  
Two (2) years of full-time paid experience in security, law enforcement, customer service, or a closely related field

**Please remit a cover letter and  
completed SSPL Application for Employment  
(obtain from Library or online:**

[http://www.sspl.org/documents/about/employee\\_application.pdf](http://www.sspl.org/documents/about/employee_application.pdf)) to:

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**ATTENTION: HUMAN RESOURCES | 49 HENRY STREET | SARATOGA SPRINGS NY 12866**